



**Policy:** 2302  
**Procedure:** 2302.10  
**Chapter:** Juvenile Rights and Hearings  
**Rule:** Re-awards and Court Dispositions Post-commitment to ADJC

**Effective:** 3/11/09  
**Replaces:** 2302.10  
**Dated:** 12/08/03

### **Purpose:**

A juvenile currently under the jurisdiction of the Arizona Department of Juvenile Corrections (ADJC) may have court dispositions that occur following commitment, including being re-awarded back to ADJC. These new dispositions may be for offenses that occurred either prior to or during the juvenile's current commitment to ADJC. In these circumstances, the juvenile's administrative status and case plan shall be reviewed and/or revised as described in this procedure.

### **Rules:**

1. **For juveniles on secure care status**, the following administrative actions shall occur in accordance with the following court dispositions:
  - a. If the juvenile is re-awarded to ADJC and receives a court-ordered minimum length of stay, then:
    - i. The **DISPATCH OFFICER** shall assign the juvenile back to his/her original housing unit;
    - ii. The **YOUTH PROGRAM OFFICER (YPO) III CASE MANAGER** shall:
      - (1) Gather the current court documentation and update the juvenile's offense history and risk-to-reoffend status in Youthbase; and
      - (2) Enter the juvenile's new length of stay (LOS) in Youthbase, calculated from the date of the most recent court disposition.
    - iii. The **MULTIDISCIPLINARY TEAM (MDT)** shall review the charges and disposition in relation to the juvenile's case plan and assessed risk to public safety; and
    - iv. The **YPO III CASE MANAGER** may make amendments or revisions to the case plan per Treatment Team decision.
  - b. If the juvenile is re-awarded to ADJC and **no** minimum length of stay is ordered by the court, then:
    - i. The **DISPATCH OFFICER** shall assign the juvenile back to his/her original housing unit;
    - ii. The **YPO III CASE MANAGER** shall:
      - (1) Gather the current court documentation and update the juvenile's offense history and risk-to-reoffend status in Youthbase; and
      - (2) Calculate and enter in Youthbase the juvenile's new length of stay in accordance with Form 2302.06G Length of Stay Guidelines;
    - iii. The **MDT** shall review the charges and disposition in relation to the juvenile's case plan and assessed risk to public safety; and
    - iv. The **YPO III CASE MANAGER** may make amendments or revisions to the case plan per Treatment Team decision.
  - c. If the juvenile's case is dismissed by the court, then:
    - i. The **DISPATCH OFFICER** shall assign the juvenile back to his/her original housing unit;
    - ii. The **YPO III CASE MANAGER** shall gather the current court documentation and update the juvenile's offense history in Youthbase;
    - iii. The **MDT** shall review the juvenile's current case plan compliance and assessed risk to public safety; and
    - iv. The **YPO III CASE MANAGER** may make amendments or revisions to the case plan per Treatment Team decision.

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- d. If the juvenile is remanded to adult court, then the **YPO III CASE MANAGER** shall initiate discharge proceedings in accordance with Procedure 2310.01 Juvenile Discharge.
- 2. **For juveniles on conditional liberty status**, the following administrative actions shall occur in accordance with the following court dispositions:
  - a. If the juvenile is re-awarded to ADJC and receives a court-ordered minimum length of stay, then:
    - i. The **PAROLE OFFICER (PO)** shall:
      - (1) Place the juvenile at a Secure Care Facility on pending revocation status; and
      - (2) Initiate a mandatory revocation hearing or waiver in accordance with Procedure 2302.06 Conditional Liberty Revocation Hearing:
        - a. The **DUE PROCESS HEARING OFFICER** shall revoke the juvenile's conditional liberty and place the juvenile at a secure care facility for at least the designated minimum court-ordered length of stay.
    - ii. The **ASSISTANT SUPERINTENDENT** shall place the juvenile in a Reception, Assessment, and Classification (RAC) unit for re-assessment;
    - iii. The **YOUTH PROGRAM SUPERVISOR (YPS)** shall decide specific room assignments;
    - iv. The **YPO III CASE MANAGER** shall:
      - (1) Gather the current court documentation and update the juvenile's offense history and risk-to-reoffend status within Youthbase; and
      - (2) Enter the juvenile's new length of stay in Youthbase, calculated from the date of the most recent court disposition.
    - v. The **RAC UNIT** shall conduct the assessment process;
    - vi. The **MDT** shall create an individualized case plan based upon the assessment and the juvenile's identified risk to public safety; and
    - vii. The **YPO III CASE MANAGER** may make amendments or revisions to the case plan per Treatment Team decision.
  - b. If the juvenile is re-awarded to ADJC and **no** minimum length of stay is ordered by the court, then:
    - i. The **PO** shall:
      - (1) Place the juvenile at a Secure Care facility on pending revocation status or schedule a Deferred Revocation hearing if the Court has specifically stated the juvenile may be returned to the community;
      - (2) Gather the current court documentation and update the juvenile's offense history in Youthbase;
      - (3) Initiate a mandatory revocation hearing in accordance with Procedure 2302.06 Conditional Liberty Revocation Hearing or a Deferred Revocation Hearing in accordance with procedure 2302.07 if the Court has specifically stated the juvenile may be returned to the community:
        - a. The **PO** may recommend reinstatement of conditional liberty or deferred revocation if the court order specifically states the juvenile may be returned to the community and per the PO's assessment of the juvenile's risk to public safety and the least restrictive environment to implement the juvenile's case plan.
      - (4) The **YOUTH HEARING OFFICER (YHO)** shall hear the case and enter a disposition in accordance with Procedure 2302.06 Conditional Liberty Revocation Hearing or 2302.07 Deferred Revocation;
    - ii. If the juvenile's conditional liberty is reinstated, the **JUVENILE'S MDT** shall review the charges and disposition in relation to the juvenile's case plan and assessed risk to public safety. The **PO** may make amendments or revisions to the case plan per MDT decision;
    - iii. If the juvenile's conditional liberty is revoked:
      - (1) The **PO** shall return the juvenile to a Secure Care facility and place the juvenile in a RAC unit for re-assessment;

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- (2) The **YPO III CASE MANAGER** shall calculate and enter in Youthbase the juvenile's new length of stay in accordance with Form 2302.06G Length of Stay Guidelines;
    - (3) The **YPS** shall decide specific room assignments;
    - (4) The **RAC UNIT** shall conduct the assessment process; and
    - (5) The **MDT** shall create an individualized case plan based upon the assessment and the juvenile's identified risk to public safety.
  - c. If the juvenile's case is dismissed by the court, then:
    - i. The **PO** shall review the charge and disposition in relation to the juvenile's case plan and assessed risk to public safety;
    - ii. The **PO** may request a Revocation Hearing in accordance with Procedure 2302.06 Conditional Liberty Revocation Hearing;
    - iii. The **YHO** shall hear the case and enter a disposition in accordance with Procedure 2302.06; and
    - iv. If the juvenile's conditional liberty is reinstated, the **JUVENILE'S MDT** shall review the charges and disposition in relation to the juvenile's case plan and assessed risk to public safety. The **PO** may make amendments or revisions to the case plan per Treatment Team decision.
  - d. If the juvenile's conditional liberty is revoked:
    - i. The **PO** shall return the juvenile to a Secure Care facility and place the juvenile in a RAC unit for re-assessment;
    - ii. The **YPO III CASE MANAGER** shall calculate and enter in Youthbase the juvenile's new length of stay in accordance with Form 2302.06G Length of Stay Guidelines;
    - iii. The **YPS** shall decide specific room assignments;
    - iv. The **RAC UNIT** shall conduct the assessment process; and
    - v. The **MDT** shall create an individualized case plan based upon the assessment and the juvenile's identified risk to public safety.
  - e. If the juvenile is remanded to adult court, the **PO** shall initiate discharge proceedings in accordance Procedure 2310.01 Juvenile Discharge.
3. When hearings are scheduled through Youthbase, automated notification is generated in Youthbase to the Victims' Rights Unit. The **VICTIMS' RIGHTS UNIT** shall give the appropriate notification to the opted-in victim in accordance with established statute, ARS §8-396.

**Signature Date**

3-5-09

**Approved by Process Owner**

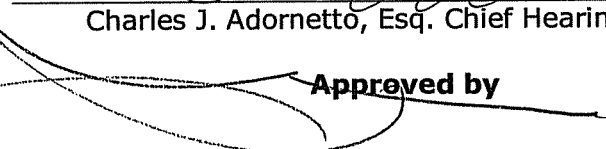


Charles J. Adornetto, Esq. Chief Hearing Officer

**Effective Date**

3-11-09

**Approved by**

  
Michael D. Branham, Director